



13th March 2020

Dear Parents & Carers,

Coronavirus (Covid 19): We would like to reassure you that as a school we are following daily updates and guidelines rigorously to ensure we minimise the risk to everyone in our school. Surfaces and door handles are being disinfected and anti-bacterial wipes are available in all classrooms for additional cleaning. Regular reminders about handwashing and 'Catch it, bin it, kill it' are given and posters around school in corridors and cloakrooms provide an additional prompt for all. We are using paper towels rather than the blow hand driers, again to minimise the risk of germs being spread. If the threat of infection increases and we are instructed to close, we are in the process of planning support and resources for our children. Thank you for your support. Please ensure the school has your up to date e-mail address and mobile number as, in the event of closure, these are the ways we can communicate most easily with you.

E safety: Thanks to those parents who attended the e safety meeting this week. In the near future, we will be holding further information sessions for both children and parents. All resources will be sent to parents via e mail.

Parents evening: Due to some important local authority training linked to end of key stage SATs being held on the days we had planned our parents' evenings, we have had to move Parents evening to Thursday 2nd April. Appointments will run later into the evening to accommodate working parents. The booking system will be open from Monday 16th March at 6pm on <https://parents-booking.co.uk/stmaryqom>. Please see the attached letter with instructions on how to book.

Non-uniform day: Next Friday 20th March we will be supporting Down's Syndrome Odd Socks Day and CAFOD. The children are encouraged to wear odd socks in order to visibly show support for people with Down's. In addition, we are holding a Lenten fundraising day for CAFOD. The theme this year is linked to football and children are invited to attend school in their football kits, if they have one. It would be lovely to see everyone wearing odd socks and/or football kits/own clothes. As usual we would request a donation of 50p per child or £1 per family. The money raised will be divided between the two good causes.

Cake sale: On Friday 27th March, we are holding a cake sale to support the charities named above and boost their funds. Any donations of cakes will be gratefully received - thank you.

If your child is too ill to attend school, please ring the school office in the morning or notify us using the school app. Any second day absences which have not been explained could result in a home visit.

Many thanks for your continued support.

Yours sincerely,

Mrs A E McIntosh
Interim Head of School

Be the best you can be - Jesus loves you always



St. Cuthbert's
Roman Catholic Academy Trust





13th March 2020

Dear Parent/Carer,

We have set up the online booking system for our parents' evenings. Our next parents' evening is Thursday 2nd April 2020 for parents of all pupils from F2 to Year 6.

Go to <http://www.parents-booking.co.uk/stmaryqom>

PLEASE NOTE: You need to type this address into your website browser's 'address bar'. Do not try to 'Google' this website address or use a search engine as that will not work. This is a common mistake on phones and tablets especially.

Login to see select the appointments that are convenient for you.

To login you will need to enter:

- Your title (Mr/Mrs/Miss) and surname (*these must match those we have on record for you*)
- Your child's first name, surname and date of birth

The system will go live on 16th March 2020 at 6:00 pm and will be live until 1st April 2020.

Once you have logged in, we suggest you use the 'Automated Booking Wizard' to make your parents' evening appointments. You will be shown your child/children and their teachers and asked to enter your availability. Our wizard will use this information to calculate the best order for your appointments.

Troubleshooting Tips - please read before booking!

- To login you need to enter the details we have on record for you and your child. If you have recently changed your title or surname, for example, and not informed us, we will be expecting you to login with the details we have on record
- The email address you enter is only used to receive a confirmation of your appointment. If the system gives you an error when you login, it will not be the email address that is the problem
- If you have several children to make bookings for, and decide not to use the Booking Wizard, but instead make appointments individually, use the 'Change Child' button on the blue bar (above the school's name) in the very top left corner of the Parent's Booking Page to swap between your children

If you are unable to book at home, please contact the school office for help.

Best wishes,

Mrs A McIntosh
Head of School

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